

**Lennoxville United Church Council Meeting Minutes**  
**Thursday October 22, 2020**

**(Meeting conducted via Zoom)**

**Present: Esther Barnett, Doug Blair, Rev. Linda Buchanan, Sandy Davidson, Bob Davidson, Bruce Gilbert, Dave McCormack, Frankie Noble, Jack Noble, Pam Wilson and Debbie Harrison (recording secretary)**

**Regrets: Carolyn Gilchrist**

**1 Welcome: Opening Prayer**

The Chairman, Doug Blair, called the meeting to order at 7:33 p.m. following which Rev. Linda offered an Opening Prayer.

**2 Check In**

**3 Approval of Agenda**

It was moved by Jack Noble, seconded by Dave McCormack and carried unanimously that the agenda be approved as prepared.

**4 Adoption of the Minutes of September 23, 2020.**

It was moved by Frankie Noble, seconded by Esther Barnett, and carried unanimously that the minutes of the meeting held September 23, 2020 be adopted as circulated.

**5 Correspondence**

**5.1 Regional Council Newsletter (October 14, 2020)**

**5.2 General Council**

**6 Business Arising**

**6.1 COVID-19 Updates (Regional Council COVID-19 and LUC COVID-19 Team)**

Phase 2 of the plan to re-open Lennoxville United was accepted by the Regional Council therefore we could go ahead with the "Parade of Offerings" at Thanksgiving. The LUC COVID-19 Team has been meeting regularly to explore the safest ways of mitigating the risks of re-opening.

A Plexiglass frame has been created so soloists can sing without a mask.

The Thanksgiving "Parade of Offerings" made us realize that at least 6 volunteers are required to control the circulation of people, monitor the obligatory hand sanitation etc. whenever we are hosting a group larger than 20 people. 34 people including volunteers attended the "Parade of Offerings". The music from the sanctuary for this event has been posted on the LUC website.

**6.2 Credit Card for online purchases**

Unfortunately, CIBC's policies do not permit them to issue credit cards to entities, including Lennoxville United Church, requiring two signatories on their bank account.

Therefore, Jack Noble (LUC treasurer) applied for a credit card in his name to be used as the church's card. There is a limit of \$1000.00 on this card. Office personnel may use this credit card for online purchases.

### **6.3 Technology advice**

The LUC COVID-19 Team will determine the technology required to ultimately support hybrid (in-person and virtual) services and seek appropriate advice concerning related costs and installation requirements. The first step will be to determine what we hope to be able to do with regard to offering these hybrid – and other – services.

### **6.4 Communication Survey**

It was agreed to defer discussion of the results of the Survey until we are sure all responses have been received.

## **7 Important Business to Return to After COVID-19**

### **7.1 Odd Fellows (Phase 3)**

### **7.2 Hatley Amalgamation Team (Linda to pursue that)**

### **7.3 Communion - Wine**

### **7.4 Hosting Regional Council 2021 (virtual meeting next year)**

## **8 Team Reports:**

### **8.1 Financial Report**

Jack Noble circulated and spoke to an up-to-date financial report noting in particular that the Canada Wage Subsidy, for which a monthly application is required, continues to help sustain the financial obligations of the church. With this subsidy the financial position of the Church is more than stable.

It was moved by Sandy Davidson, seconded by Bruce Gilbert and carried unanimously that the Financial Reports for the period ended September 2020 be adopted as presented.

### **8.2 Team/Committee Reports - if there is new activity.**

Worship Team: Six successful outdoor services were conducted and a pilot indoor service has been held. The Worship Team is hoping to provide two indoor services a week. The Worship Team is proposing that another "Parade of Offerings" be held on the last Sunday of November. It is further suggested that the launch of the out-door Christmas Tree project be scheduled for that Sunday. The Team is also discussing plans for a December afternoon of music in the Sanctuary.

Participation in World Communion Sunday was made available via Zoom however not many LUC members attended. When Rev. Linda is away in November it is hoped that LUC members will participate via ZOOM in services offered by

Plymouth-Trinity. These services will be advertised and the contact information will be made available by e-mail however we cannot post this information on the Church's website.

Minister's Report: Claudia Demers will again be coordinating the Christmas Card outreach. A letter of reflection from Rev. Linda will be included in the mailing. Rev. Linda is continuing to make available her Personal Reflections to Grace Village, St. Francis Manor and Stanstead Manor.

There have been requests for Baptisms but, due to COVID-19 restrictions, they have been deferred.

It is suggested that consideration be given to mailing "Personal Reflections" and "LUC's News" to all congregation members without email.

It was moved by Sandy Davidson, seconded by Dave McCormack and carried unanimously that the documents "Personal Reflections" and "LUC's News" be mailed to all congregation members without email.

Trustees: Bob Davidson noted that it had become necessary to obtain a different insurance broker as our present broker will no longer insure Churches. Research to find a new insurance company continues.

UCW Team: Although the UCW has not met since February members, especially Allison Connelly and Patricia Smith have insured that the UCW continues to reach out to those who are not well, in sorrow or alone by sending cards, flowers and/or baskets of cheer.

M&P Committee: A request to obtain a new vacuum for Eric was tabled. Jack Noble will talk to him to determine what kind of a machine he requires.

OutReach Team: Following the Thanksgiving Sunday "Parade of Offerings" members helped deliver the non-perishables and monetary donations to the appropriate people.

## **9 New Business:**

### **9.1 Sharing Council Minutes with Congregation**

It was moved by Dave McCormack, seconded by Frankie Noble and carried unanimously that the approved Council Meeting Minutes be posted on the LUC website.

### **9.2 Budget**

Jack Noble and Mahlon Grapes will develop a budget for next year. The M&P Committee which is responsible for determining wages and working conditions for all Church personnel was asked, via its representative Dave McCormack, to provide any proposed salary adjustments to the Finance Team as soon as possible.

**10 Date of Next Meeting:** Wednesday Dec. 2, 2020 7:00pm

**11 Adjournment**

It was moved by Esther Barnett, seconded by Pam Wilson and carried unanimously that the meeting be adjourned at 9:00pm.